

Inspiring education for life



CATERHAM  
SCHOOL

# OCA COMMITTEE MEMBER APPOINTMENT BRIEF

To start:  
**January 2023**



One of the top co-educational schools in the country



# ABOUT CATERHAM

**We are a highly successful and ambitious school but, above all else, Caterham is a warm and welcoming community where each member is nurtured and encouraged to flourish.**

**Caterham is consistently recognised as one of the leading co-educational schools in the country. We are committed to providing an environment in which all pupils are challenged to be the best they can be, and one in which pastoral care and well-being underpin academic, co-curricular and sporting excellence.**

We believe in providing an education for life for all Caterhamians and we seek to ensure that the learning experience at our school blends the best of tradition with the exciting opportunities provided by new technology. Learning how to learn is a key facet of a Caterham education and is an essential skill for life in the twenty-first century. We believe that a truly excellent school is about more than academic

achievement alone: it is also about developing a passion for learning; a capacity for independent and critical thinking; self-awareness and resilience; self-confidence without arrogance and genuine interests that extend beyond the confines of the classroom.

At Caterham School we focus on developing the whole person, aiming to ensure that each pupil leaves here ready for the challenges of life at university and beyond, and understanding their responsibilities towards others. We want our pupils to leave Caterham well equipped to engage positively with a rapidly changing world as accomplished problem solvers and innovators, confident in their ability to lead and with a clear appreciation of and respect for the views and potential of others.



# ABOUT THE OLD CATERHAMIANs' ASSOCIATION

**The Old Caterhamians' Association (OCA) is a vibrant, connected community offering a professional and social network for former students of Caterham School, a group proud to call itself the Old Cats. Our mission is to make the OCA as inclusive and relevant to our members and the**

**The OCA represents a diverse and globally scattered community of individuals who share the common experience of attending Caterham School.**

Our role within the wider school community is to help create a united community of alumni, prep and senior school parents, staff and friends who support Caterham School by volunteering time, making donations, and offering their expertise to benefit pupils in our school, alumni and children in our partnership community.





## THE ROLE

**The OCA committee ensure that the OCA provides a continuing link to the School through a vibrant programme of alumni relations and events. The OCA works alongside the School's External Relations and Development department.**

### OCA committee members are expected to:

Attend termly committee meetings and the AGM. There are four formal meetings per year which can be attended via Zoom.

Amplify the promotion of events – online and through your personal OC network both directly and by supporting and reposting social media content.

Help build the OCA and CaterhamConnected network by bringing your OC connections into the fold, encouraging OCs you know to follow social channels and signing up to the CaterhamConnected platform and the OCA LinkedIn Group.

Help host OCA, CaterhamConnected and Development events throughout the year – this responsibility is shared across the OCA committee.

Help find speakers for CaterhamConnected, OCA and careers events e.g. key keynote speakers and panellists for events.

Help suggest and source venues for CaterhamConnected Insight Events and OCA events.

Help build the Insight webinar series by offering suggestions for topics and OC contacts.

Help suggest OC connections for Omnia magazine features and Old Cat news.

Support the Transformational Bursary and development campaigns by promoting/reposting fundraising initiatives, joining in fundraising events by attendance or however else committee members are able to support.

## PART OF A VIBRANT COMMUNITY

**Being an OCA committee member provides a broad range of benefits, both professional and social. Committee members are part of an energetic and positive team who work closely with the School to ensure impact for the whole Caterham community.**

- Gain real experience of non-executive roles
- Develop individual social and professional network
- Give back to your community
- Be a part of the future of Caterham School





# APPLICATION PROCESS

**You can complete the application online via  
the OCA website at:  
[www.oldcaterhamians.com/our-community/joining/](http://www.oldcaterhamians.com/our-community/joining/)**

If you have any questions or queries, please contact  
Annie Hebden:

email: [annie.hebden@caterhamschool.co.uk](mailto:annie.hebden@caterhamschool.co.uk)

tel: 01883 335091

This appointment is to start in January 2023

Applications will be reviewed as they are received. Caterham School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Volunteer roles are subject to a standard DBS check.



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